Townsville region consumers and carers

This is your opportunity to host a Kitchen Table Discussion with your local community members on what’s important to you in relation to Palliative Care

Closing date: 4pm, 18th November 2019

About the project

**Health Consumers Queensland is offering consumers and carers in the Townsville region the opportunity to facilitate consultation with their local community on Palliative Care.**

Palliative Care Queensland has contracted Health Consumers Queensland to undertake this consumer consultation. There will be **six** Kitchen Table Discussions hosted in the Townsville region.

Palliative Care Queensland (PCQ) is an independent, not-for-profit peak body representing palliative care providers, consumers and their families and those with an interest in palliative care.

The Connecting End of Life Care (CELC) Program is a collection of localised collaborative projects administered by Palliative Care Queensland to support local improvements in palliative and end of life care.

The Program aims to improve end of life throughout Queensland by working with local palliative care services (both specialist palliative care and palliative care), primary health networks (PHNs), community groups, councils and community members to build culture, improve systems and develop clinical practices.

The CELC-Townsville project is administered by Palliative Care Queensland and works in collaboration with the Townsville Palliative Care Service at Townsville Hospital and Queensland Health Centre for Palliative Care Research and Education.

The project engages with the community through a variety of forums to gain a comprehensive understanding of the challenges that currently exist in the community with regard to palliative care.

One of the aims of the project is to build community confidence to source palliative care information and services, facilitate conversations about end of life, improve health professionals’ ability to explain the end of life process, and share patient experiences and stories about end of life.

* Three kitchen table discussions will be held in the Townsville city area
* Three kitchen table discussions will be held in regional areas, with one conversation group purposefully representative of Aboriginal people and Torres Strait Islander people (ideally Palm Island).

About Kitchen Table Discussions

Kitchen Table Discussions are community engagement sessions led by local people for local people. They allow individuals and small groups to participate in discussions at a time of day, and in a place, that suits them. The discussions enable health consumers, carers and community members who do not ordinarily participate in healthcare consultation to have their say in a safe and supportive environment.

Each Kitchen Table Discussion will be led by a **Consumer Host** with a strong community network to invite them to a discussion in a location of their choosing. The Host guides the discussion with a set of questions provided to them, and reports back the outcomes to Health Consumers Queensland.

Role of the Discussion Host

As the host, your role will be to plan, coordinate and facilitate a once-only 90 minute discussion with up to 10 community members. This includes:

* Inviting up to 10 participants who would be interested in being part of the discussion on this important subject. They will be your local community connections (ideally, people who do not normally have their voice heard in healthcare).
* Choosing a venue, time and date between **21 November and 6 December** that works for your participants.
* Host the session.
* Complete and provide a feedback report to Health Consumers Queensland **by Friday 6 December.**

To support you with this, you will receive:

* Training via a Zoom video conference call. Zoom is free to download.
* A comprehensive Discussion Host Guide.
* Questions to ask participants during the discussions, agenda and report template.
* Support from Health Consumers Queensland to ensure you have a successful session.

Who are we looking for as Consumer or Carer Hosts?

We would like our hosts to have personal experience or an interest in Palliative Care and who have strong community connections. We are also interested in representing the views of a range of consumers who may not typically have a say in healthcare. To achieve this, we are particularly looking for hosts who are consumers and/or carers and can demonstrate they have strong links with their communities.

Remuneration and Support

**Hosts –** you will be remunerated at Health Consumers Queensland’s day meeting rate of $374. You will also be reimbursed up to $100 to cover catering and venue costs for your session (on return of receipts).

**Participants –** Health Consumers Queensland will provide a $60 gift voucher for each Kitchen Table Discussion participant for their time.

How to apply

**Please complete this application form and return it to**[***consumer@hcq.org.au***](mailto:consumer@hcq.org.au)**by 4.00pm on18th November 2019.**

For assistance completing this application please contact Health Consumers Queensland via [consumer@hcq.org.au](mailto:consumer@hcq.org.au) or by phone on 07 3012 9090.

For queries relating to this opportunity*,* please email Anne Curtis, Engagement Consultant – Specific Projects, Health Consumers Queensland at [anne.curtis@hcq.org.au](mailto:anne.curtis@hcq.org.au)

**Consumer Application Form**

**Kitchen Table Host for the Townsville and region Palliative Care project**

Full name:

Preferred phone number:

Email:

Postal address:

Postcode:

* By completing this application, I consent for my details to be added to the Health Consumers Queensland network database YES | NO
* I would like to receive email updates from Health Consumers Queensland YES | NO
* Would you like us to retain this application for future vacancies? *(Applications not retained are destroyed once the application process is complete.)* YES | NO

Please highlight any group you identify with:

* Aboriginal people and Torres Strait Islander people (ideally Palm Island).
* Young people and older people
* Living with a disability/chronic condition
* Caring for someone with a life limiting condition
* Rural and remote
* Culturally or linguistically diverse
* From a non-English speaking background

Do you identify as: Aboriginal | Torres Strait Islander | Both | Prefer not to state

Are you a: Consumer | Carer

Age range: 16-24 25-29 30-39 40-49 50-59 60-69 70+

* **Please describe your community connections and networks that you can draw on to host a successful and inclusive kitchen table discussion. (250 words max)**
* **Please give a brief overview of knowledge or involvement with Palliative Care and why you would like to host a kitchen table discussion with your community (250 words max)**