

EXPRESSION OF INTEREST FORM 2020
HEALTH CONSUMERS QUEENSLAND BOARD OF DIRECTORS

The Board is seeking committed individuals to express interest in joining the current Board members to lead the future strategic direction of Health Consumers Queensland during our next stage of development.

If you are interested or would like to know more, please email board@hcq.org.au (Subject: HCQ Board Recruitment). Applicants should complete the Expression of Interest Form with a brief covering letter outlining your interest in joining the HCQ Board and email to board@hcq.org.au

Closing Date for expressions of interest: 6pm, Sunday, 18th October 2020.

Interviews will be held in the week of 9th November.

The process is aiming to have newly appointed Directors attend the AGM and Board meeting on Wednesday, 2nd December 2020 (9am – 1pm).

Personal Details	
Surname:	
Given Name:	
Address:	
Suburb & Postcode:	
Phone No: (mobile/land)	
Email:	

How to apply

Before you proceed with the application please respond to the following statements:

- | | |
|---|--------|
| I am available to attend meetings and the Annual Forum (face to face depending on COVID conditions) | Yes/No |
| I have a passion, understanding of consumer engagement and/or lived experience as a health consumer/carer | Yes/No |
| I am Fit to Serve – see Declarations of Fitness to Serve on a Board table following | Yes/No |
| I have governance experience/training on a Board or Board subcommittee | Yes/No |

If you answered **NO** to any of the previous questions, please **do not** complete this application form **or** contact us for clarification. We are looking for applicants who sufficiently satisfy these requirements.

Declaration of Fitness to Serve:

Have you been convicted of an offence against a law of the Commonwealth or of a State or Territory?	Yes	No
Have you ever become bankrupt?	Yes	No
Have you ever been disqualified from managing corporations under Part 2D.6 of the <i>Corporations Act 2001</i> ?	Yes	No
Have you any affiliations that may conflict with your duties as a HCQ Board Director?	Yes	No
If you have answered "Yes" to any of the questions above, you must provide further details below:		
Detail:		

Other Needs and Requirements		
I will require support to attend Board meetings	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>If yes, please provide details and indicate other support that you require, for example, travel, disability support worker, interpreter, dietary requirements, IT support for virtual meetings etc.</i>		

1. Please outline the networks and skills you would bring to the HCQ Board including in the following areas (noting that we do not expect high level of skill in all areas):		
Skill area	Description	Brief Outline of skills/networks
Strategy and policy	Ability to: <ul style="list-style-type: none"> Think strategically and identify and critically assess strategic opportunities and threats to HCQ; Develop and monitor the effectiveness of strategies in response 	

<p>Finance and audit</p>	<p>Ability to:</p> <ul style="list-style-type: none"> • Review and analyse HCQ funding arrangements and financial reports to assess financial performance, available financial resources and financial obligations; • Contribute to HCQ's strategic financial planning. 	
<p>Risk and compliance</p>	<p>Ability to</p> <ul style="list-style-type: none"> • Identify key systemic organisational risks to HCQ; • Monitor risk and compliance management frameworks and systems. • Awareness of the external compliance requirements relevant to companies limited by guarantee operating in the not-for-profit/charity sector 	
<p>Corporate governance</p>	<p>Knowledge and experience in corporate governance especially in the not-for-profit/charity context and an ability to apply that knowledge and experience to continually improve HCQ's governance.</p>	
<p>Legal experience and knowledge</p>	<p>Experience and knowledge of legal matters as they relate to the organisation including contractual law.</p>	
<p>Executive management, IR and HR</p>	<p>Experience at an executive management level including the ability to evaluate the performance and remuneration of the CEO and oversee industrial relations and strategic human resource management within HCQ and implications for contractors and volunteer consumer/carers.</p>	
<p>Business networks and experience</p>	<p>Ability to identify and develop business opportunities and relationships of strategic importance to HCQ and assist the organisation in developing strategies to capitalise on those opportunities and relationships.</p>	

Health Consumers Queensland Board of Directors Expression of Interest Form 2020

Strategic marketing	Ability to contribute to the strategic positioning, marketing and branding of HCQ and to assist HCQ in high-level strategic communications and public relations.	
Industry/sector skills and experience	Knowledge and experience in the industry/sector relevant to HCQ e.g. consumer engagement, health system.	

2. Please provide the contact details for **two** referees who can comment on your skills and experience. NB. One of these referees should be your current supervisor or Board colleague. *We will not contact them unless you attend an interview, at which time we will seek your "clearance" to contact one of both of your referees.*

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