Looking for consumers, carers and parents

to join the Rheumatic Heart Disease

Community of Interest Opportunities

Closing date: 9am Friday 30 October 2020

Queensland Department of Health

The Aboriginal and Torres Strait Islander, Rheumatic Heart Disease Action Plan 2018- 2021 (the Action Plan) team based within the Cairns and Hinterland Hospital and Health Service would like to work with people who have Rheumatic Heart Disease (RHD), their carers or parents. This is an opportunity to take part in the development of services for Aboriginal and Torres Strait Islander patients with Rheumatic Heart Disease across Queensland.

Purpose

[The Aboriginal and Torres Strait Islander, Rheumatic Heart Disease Action Plan 2018-2021](https://www.health.qld.gov.au/__data/assets/pdf_file/0026/713609/RHD-Action-Plan-2018-2021.pdf) was launched by the Minister for Health on 5 June 2018 and funded through the Making Tracks Investment Strategy.

The Action Plansets priorities and actions that Queensland Health and its partners will take to reduce the impact of both acute rheumatic fever (ARF) and rheumatic heart disease (RHD) on Aboriginal and Torres Strait Islander people in Queensland.

**We invite you to apply to join the following opportunities to provide advice on the implementation of the Action Plan.**

Role of the consumer

We are looking for consumers and carers across Queensland for:

1. **Community of Interest**

We would like to ask consumers, carers and parents to join the RHD Community of Interest to be involved in various engagement activities in an informal capacity.

* We will be asking you how you would like to be involved.
* These activities could include, participating in surveys, one off focus groups, yarning circles, providing feedback and advice on resources and sharing information.
* The purpose of this Community of Interest group is to gather the broader community perspective and community views to feed information up to the working groups to provide information and advice on the implementation of the action plan.

1. **Formal Consumer Engagement Activities**

We invite you to join the following formal engagement activities: (See below Terms of Reference for the Governance Committee and each of the working groups)

1. Governance Committee
2. Education Working Group
3. Social Determinants Working Group
4. Data Working Group

* The purpose of these formal group meetings is a way to provide information and feedback to the group, provide direct advice to inform decisions and provide feedback to influence future solutions.
* A state-wide governance framework for the Action Plan provides effective oversight and facilitation of the necessary partnerships and key stakeholder collaboration across Hospital and Health Services as well as across other governmental and non-governmental departments throughout Queensland. The Action Plan Governance Committee and working groups have representation from a wide range of internal and external organisations.

**Terms of Reference:**



Who is it for?

We are looking for:

* Aboriginal and Torres Strait Islander patients or parents with ARF or RHD
* Consumers with a lived experience of ARF or RHD
* Caring for someone with ARF or RHD
* A family member of a person with ARF or RHD

Your role

The successful applicants will:

* Participate in the regular meetings and share experiences and discuss thoughts and ideas.
* Participate in activities like reading papers before meetings, giving feedback and providing advice and attending meetings out of session

Time and location

1. **Community of Interest Activities**

The Community of Interest time and location will differ depending on the engagement activity, what your capacity is and when you are available.

1. **Formal Consumer Engagement Activities**

|  |  |  |
| --- | --- | --- |
| **Meeting Title** | **Frequency (Bi-monthly – two times a**  **month)** | **Duration** |
| Governance Committee | Meetings Bi-monthly | 1 hour |
| Education Working Group | Meetings Bi-monthly | 1 hour |
| Social Determinants Working Group | Meetings Bi-monthly | 1.5 hours |
| Data Working Group | Meetings Bi-monthly | 1 hour |

**How to attend**

Meetings can be attended in person if you live in the Cairns region, otherwise those who are outside of Cairns can join via video conference, Microsoft Teams. If you are unable to access a computer or video conferencing we will support you in alternative ways.

Remuneration and Support

Consumers will be paid for their time in line with [Health Consumers Queensland’s remuneration position statement](http://www.hcq.org.au/wp-content/uploads/2015/12/Consumer-Remuneration-Rates-Dec-2015.pdf). Parking and travel expenses will be covered.

How to apply

**Please complete this consumer application form and return to**[**consumer@hcq.org.au**](mailto:consumer@hcq.org.au)by  **9am Friday 30th October 2020** or for additional information please contact Michelle Rothwell (Key contact for this project) via email: [michelle.rothwell@health.qld.gov.au](mailto:michelle.rothwell@health.qld.gov.au) or by phone on 0417 118 063.

**Consumer Application Form**

**Rheumatic Heart Disease - Community of Interest Opportunities**

* By completing this application, I give permission for my details to be added to the Health Consumers Queensland network database (This is a Statewide network of consumers and carers across the QLD where we communicate and send out opportunities to be involved) YES | NO
* I would like to receive email updates from Health Consumers Queensland YES | NO
* Are you happy for Health Consumers Queensland to share this form with Queensland Health as part of the process for this application? YES | NO
* Would you like us to keep this application for future vacancies? *(Applications not retained are destroyed once the application process is complete.)* YES | NO

Please highlight which opportunity you are applying for: (tick all that apply)

* Join the Community of Interest
* Join the Governance Committee
* Join the Education Working Group
* Join the Social Determinants Working Group
* Join the Data Working Group

Please highlight any group you identify as being a part of:

* Living with ARF or RHD
* Caring for someone with ARF and RHD
* Family member of a person with ARF and RHD

Do you identify as: Aboriginal | Torres Strait Islander | Both | Prefer not to state

Are you a: Consumer | Carer

Age range: 16-24 25-29 30-39 40-49 50-59 60-69 70+

1. What is your experience with Rheumatic Heart Disease services as a parent or consumer?
2. **Please describe any connections you have to your community (networks, groups) and any that relate to Rheumatic Heart Disease?**
3. **Why are in interested in participating in improving services for patients with rheumatic heart disease (RHD) across Queensland?**
4. **If you have been a health consumer representative in the past, what have you been involved in? (committees, focus groups, surveys, forums)**
5. Do you need any support to take part in this activity, if yes please describe? (support person, hearing loop, dietary requirements)