Hi xx,

Thank you so much for your application to join the (request name).

I’m pleased to let you know you’ve been selected as the consumer representative/s on the group. Congratulations!

(QH staff name/owner of card) (role of the request name) will be your key contact person. I have (cc’d staff member) into this email. Any questions you may have about the role can be directed to them. (QH staff name) will be in contact to arrange your orientation, pre meeting preparation, remuneration and reimbursements and any support you may require before the meeting.

(Consumer Name), we wish you well. We are happy to continue to support you during your time in this role. If you have any questions or issues, please know that we are an additional source of help to you.

Please get in touch with us if you would like to share any feedback on how this process has gone.

All the best in your new role.

Many thanks