Consumer opportunity to join the System Information Communication Technologies Advisory Committee (SICTAC)

Closing date: 9am, Friday 2 July 2021.

Queensland Department of Health – eHealth Queensland

**The Department of Health is providing (1) one consumer representative the opportunity to be member of the System Information Communication Technologies Advisory Committee (SICTAC). The Committee will provide support and oversee the co-design of the new digital governance of Queensland Health Investment in Information Communication Technology (ICT) and to contribute to the effective assurance of Queensland Health’s ICT capabilities.**

In July 2020 the Director-General released a new Queensland Health System Governance structure as part of the COVID-19 Pandemic public health system response. As a result, the requirement for a systemwide strategic digital portfolio committee was reassessed resulting in a new Tier Two ICT Advisory Committee being approved by the Director-General. This committee will provide the basis for a refreshed approach to ICT governance, building on the new system governance principles of mutual reciprocity, transparency, partnership, and pursuit of value**.**

With broader scope, this committee will be established to support the ongoing Unite and Recover process; oversee the codesign of the new system digital governance arrangements; and provide strategic oversight of Queensland Health’s investment in ICT.

eHealth Queensland is a division of Queensland Health which enables the delivery of health services to the community, supporting the information technology needs of the State’s 16 Hospital and Health Services and the Department of Health.

What are the Queensland Health Tier 2 Advisory Committees?

The nine Queensland Health System Governance Tier 2 Advisory Committees, known as Tier 2 Advisory Committees, will help improve alliances between the Department of Health, Hospital and Health Services (where care is delivered), and the Queensland Ambulance Service. They report into the Queensland Health Executive Leadership Team with a connection to the Queensland Health Leadership Advisory Board; these two groups are chaired by the Director-General of Health. This new systematised representation underlines Queensland Health’s commitment to and recognition of the value of consumer partnerships to the system and health outcomes for all Queenslanders.

Purpose

The System Information Communication Technologies Advisory Committee provides advice and support to the Deputy Director-General eHealth Queensland. This will be achieved by: advising on the system’s ICT strategy to ensure alignment with broader Queensland Health and whole-of-government priorities, monitoring and advising on risks across the system’s ICT portfolio, and providing a mechanism to support Hospital and Health Services foster and share innovation across the system.

Membership

Committee membership is comprised of Chief Executives representing the Hospital and Health Services and key executive representatives from Queensland Health.

The Committee will be chaired by Damien Green, Deputy Director-General eHealth Queensland.

Please see a copy of the [Terms of Reference](https://www.hcq.org.au/wp-content/uploads/2021/06/Terms_of_Reference_SICTAC_Jan21-Final_280121.pdf) attached for more details of the committee and membership.

Role of the consumer

As a committee member, each member will support the Chair to oversee the committee functions and purpose as per the committee terms of reference. The role of the successful applicant will be to attend all Committee meetings and to actively participate in all Committee activities such as pre-meeting reading, discussions, provision of feedback and advice.

Who is it for?

This opportunity would suit a consumer or carer representative with extensive committee experience, either at the Hospital and Health Service, or Statewide level.

This is a strategic, high level committee that is tasked with contributing to the effective assurance of Queensland Health’s ICT capabilities. We are looking for your passion, energy and time commitment which will be valued in line with our remuneration guidelines. See below Remuneration and Support section.

The successful consumer will not need prior skills or knowledge in Information Communication Technology (ICT) however, have skills and knowledge of the Queensland Health system, and interest in information management, cyber security, protection of data and technology to ensure safe, consistent and effective exchange of information that enable access, availability and protection of data.

Time and location

The committee will meet monthly for two hours on the second Monday of the month.

The first meeting is scheduled for **Monday 12 July.**

Meetings will be held at either 108 Wickham St Fortitude Valley or remotely by video conference via Teams.

Travel and parking arrangements can be organized for the successful applicant.

Remuneration and Support

Consumers will be remunerated for their time in line with [Health Consumers Queensland’s remuneration position statement](http://www.hcq.org.au/wp-content/uploads/2015/12/Consumer-Remuneration-Rates-Dec-2015.pdf). Parking and travel expenses will be covered.

$187 per meeting 4 hours and under\*. (\*This covers pre-reading and travel time)

The successful applicant will be provided an induction and be supported by the committee secretariat.

How to apply

**Please complete this consumer application form and return to**[**consumer@hcq.org.au**](mailto:consumer@hcq.org.au)by **9am, Friday 2 July, 2021.**

For assistance please contact Health Consumers Queensland via [consumer@hcq.org.au](mailto:consumer@hcq.org.au) or by phone on 07 3012 9090.

**Consumer Application Form**

**Join the System Information Communication Technologies Advisory Committee (SICTAC)**

Full name:

Preferred phone number:

Email:

Postal address:

Postcode:

* By completing this application, I consent for my details to be added to the Health Consumers Queensland network database YES | NO
* I would like to receive email updates from Health Consumers Queensland YES | NO
* Are you happy for Health Consumers Queensland to share this form with Queensland Health as part of the process for this application? YES | NO

Please highlight any group you identify as being a part of:

* Living with a disability/chronic condition
* Caring for someone with a disability
* Physically isolated or transport disadvantaged
* Culturally or linguistically diverse
* From a non-English speaking background
* LGBTIQ+

Do you identify as: Aboriginal | Torres Strait Islander | Both | Prefer not to state

Are you a: Consumer | Carer

Age range: 16-24 25-29 30-39 40-49 50-59 60-69 70+

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Gender:** |  Male | Female | Intersex | Other | Prefer not to state |

Please describe any support you need to take part in this activity *(examples include support person, hearing loop, dietary requirements)*

*Your responses to the following questions only need to be a brief sentence or two*

1. Please describe your experience as a health consumer representative including committees, focus groups, surveys, governance roles, etc.

*Tip: Past consumer representative positions that have similar requirements to the opportunity you’re expressing interest in. Give an indication of how long each position was for, and any relevant highlights.*

1. **Please describe any connections you have to your community (e.g. networks, groups)***Tip: Think about how this relates to the role you’re applying for.*
2. Please describe your interest in Information Communication Technologies and joining this Advisory Committee? *Tip: Although this section usually requires the longest response, try to keep it concise. Things to consider focusing on here include: any past lived experience that shows your understanding of the topic, or your understanding of the social/health/economic implications of the topic/condition, or any systems change that you have identified that will improve care for health consumers, and possible strategies you could share to affect that change.*

*Referee Section*

* Please provide contact details for a staff member from a health service or department you are currently partnering with. (we will advise if you are shortlisted before we contact your referee).

Full name:

Staff Role:

Partnering Activity (eg. Committee Chair):

Organisation:

Phone number:

Email:

Applicant Role: