Application for a consumer/carer to join voluntary assisted dying ICT User Reference Group workshops

Closing date: 9am, Monday 10 January 2021

Queensland Department of Health

**The Voluntary Assisted Dying Unit, within the Department of Health is providing one health consumer/carer representative the unique opportunity to participate on the voluntary assisted dying Information and Communications Technology (ICT) User Reference Group workshops to ensure the ICT solution for the voluntary assisted dying scheme is effective and to support process flows and user experience.**

The *Voluntary Assisted Dying Act 2021* (the Act) was passed on 16 September 2021. The Act will allow for voluntary assisted dying to be available from **1 January 2023**, providing choice and compassion for those at the end of their life.

Ahead of commencement of the Act, the Voluntary Assisted Dying Unit is working on putting in place the complex clinical and administrative arrangements needed for implementation.

See the [Queensland Health website](https://www.health.qld.gov.au/vad) for more information.

# Background on the ICT Solution

* The Act requires registered health practitioners involved in the voluntary assisted dying process to submit approved forms to the Review Board at various stages throughout the process. This will ensure appropriate record keeping, enable the Review Board to undertake monitoring and compliance with the scheme and inform annual reporting.
* An ICT solution is being developed to assist practitioners in meeting these statutory obligations.
* An ICT Subcommittee has been established under the authority of the Voluntary Assisted Dying Implementation Taskforce to support this workstream. The Subcommittee Chair and Project Executive is Ms Narelle Doss, Executive Director, Digital Strategy and Transformation Branch, eHealth Queensland.

User Reference Group workshops

* A User Reference Group is being formed to support the ICT Subcommittee by facilitating workshops with registered health practitioners and a consumer to seek feedback on process flows and user experience.
* This will ensure the ICT Solution is effective from the perspective of users of the system, including doctors, nurses and pharmacists.
* It is also an opportunity for consumer representatives to give feedback from the perspective of consumers seeking access to voluntary assisted dying .
* The User Reference Group will make recommendations to the ICT Subcommittee, with endorsement of decisions to be made by the ICT Subcommittee and the final Approval by the Project Executive.

To inform the project, it is anticipated that input will be sought from the User Reference Group at the following decision points:

* *Requirements Gathering* – to finalise business requirements including confirming workflow requirements and information (data) requirements (January 2022 – two workshops)
* *Solution Design* – provide input on screen design and the flow of information between screens (User Experience) (April/May 2022 – one workshop)
* *Solution Endorsement* – review of the solution developed (August/September 2022 – one workshop).

Two initial workshops are planned for January 2022 to socialise the proposed ICT solution approach. of the workshops will be approximately 1 – 3 hours in length.

Role of the consumer

The role of the successful applicant will be to attend all workshops and actively participate in all activities such as pre-meeting reading, discussions, provision of feedback and advice.

Who is it for?

**This opportunity would suit a consumer/carer representative:**

* With some committee experience, either at the Hospital and Health Service or Statewide level
* Experience hosting or participating in Kitchen Table Discussions in relation to end of life care or palliative care
* Have a particular interest in voluntary assisted dying, end of life and palliative care
* Have a particular interest in ICT relating to healthcare

**The successful consumer will not need prior skills or knowledge in ICT however, it is also recommended that the consumer will have an interest or knowledge in the following:**

* Queensland Health healthcare systems
* Information management
* Protection of personal clinical information

It is anticipated that members of the User Reference Group have a passion and commitment to the successful implementation of voluntary assisted dying in Queensland.

Time and location

The first workshop will be in week starting 17 January 2022 for an initial workshop of 1-3 hours with a second workshop the week of 24 January 2022 if needed.

Remuneration and Support

The consumer will be remunerated for their time in line with [Health Consumers Queensland’s remuneration position statement](http://www.hcq.org.au/wp-content/uploads/2015/12/Consumer-Remuneration-Rates-Dec-2015.pdf).

The consumer will be reimbursed for their time at the workshops as per details below:

• $187 for meetings 4 hours and under (including pre-reading and travel time)

• $374 per meeting over 4 hours (including pre-reading and travel time).

The consumer will be provided with pre and post meeting support if required and throughout working group.

How to apply

**Please complete this consumer application form and return to****consumer@hcq.org.au**by 9am, Monday 10 January 2021.

For assistance please contact Health Consumers Queensland via consumer@hcq.org.au or by phone on 07 3012 9090.

**Consumer Application Form**

**Voluntary assisted dying ICT User Reference Group workshops**

Full name:

Preferred phone number:

Email:

Postal address:

Postcode:

* By completing this application, I consent for my details to be added to the Health Consumers Queensland network database [ ]  YES | [ ]  NO
* I would like to receive email updates from Health Consumers Queensland [ ]  YES | [ ]  NO
* Are you happy for Health Consumers Queensland to share this form with Queensland Health as part of the process for this application? [ ]  YES | [ ]  NO

Please highlight any group you identify as being a part of:

[ ]  Living with a disability/chronic condition

[ ]  Caring for someone with a disability

[ ]  Physically isolated or transport disadvantaged

[ ]  Culturally or linguistically diverse

[ ]  From a non-English speaking background

[ ]  LGBTIQ+

Do you identify as: [ ]  Aboriginal | [ ]  Torres Strait Islander | [ ]  Both | [ ]  Prefer not to state| [ ]  Neither

Are you a: [ ]  Consumer | [ ]  Carer

Age range: [ ]  16-24 | [ ]  25-29 | [ ]  30-39 | [ ]  40-49 | [ ]  50-59 | [ ]  60-69 | [ ]  70+

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Gender:** | [ ]  Male | [ ]  Female | [ ]  Intersex | [ ]  Other | [ ]  Prefer not to state |

Please describe any support you need to take part in this activity *(examples include support person, hearing loop, dietary requirements)*

*Your responses to the following questions only need to be a brief sentence or two or bullet points*

1. Please describe your experience as a health consumer representative including committees, focus groups, surveys, governance roles, reviewing documents etc. (please provide name of committee/group, no acronyms)

*Tip: Past consumer representative positions that have similar requirements to the opportunity you’re expressing interest in. Give an indication of how long each position was for, and any relevant highlights.*

1. **Please describe any connections you have to your community (e.g. networks, groups)***Tip: Think about how this relates to the role you’re applying for.*
2. From the consumer or carer perspective, please describe your interest in joining the ICT User Reference group? *Tip: Although this section usually requires the longest response, try to keep it concise. Things to consider focusing on here include: any past lived experience that shows your understanding of the topic, or your understanding of the social/health/economic implications of the topic/condition, or any systems change that you have identified that will improve care for health consumers, and possible strategies you could share to affect that change.*

*Referee Section (if needed)*

* Please provide contact details for a staff member from a health service or department you are currently partnering with. (we will advise if you are shortlisted before we contact your referee).

Full name:

Staff Role:

Partnering Activity (eg. Committee Chair):

Organisation:

Phone number:

Email:

Applicant Role: